

Interlibrary Loan-Request for item **NOT** owned by Newton Public Library

**FYI**

- Limit to **4 requests** at a time (includes items currently checked out)
- Limit to **1 season** of a TV shows at a time.
- **Books Series** not guaranteed to arrive in order.
- Books published **in the last 3 months CANNOT** be requested
- Allow **1-2 weeks** for items to arrive
- If NPL has not contacted you **after 1-2 weeks** please contact NPL about the request
- Contact NPL **if you no longer need the item**

**PLEASE PRINT ALL INFORMATION**

**Complete as thoroughly as possible**

**Newton Library Card Required**

Today's Date: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_ Last Name: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

**Select Item Type:** Book ♦ Large Print ♦ DVD ♦ Music CD ♦ Audiobook CD ♦ Playaway

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Book Series: \_\_\_\_\_

Other information: \_\_\_\_\_

Items not found in Kansas libraries; do you want to search out-of-state? **-Yes**  **No**

Include libraries that charge? **Yes**  **No**  If yes, \$ limit? \_\_\_\_\_

**NPL USE ONLY:**  Ready-to-Order ♦  Out-of-State

Interlibrary Loan-Request for item **NOT** owned by Newton Public Library

**FYI**

- Limit to **4 requests** at a time (includes items currently checked out)
- Limit to **1 season** of a TV shows at a time.
- **Books Series** not guaranteed to arrive in order.
- Books published **in the last 3 months CANNOT** be requested
- Allow **1-2 weeks** for items to arrive
- If NPL has not contacted you **after 1-2 weeks** please contact NPL about the request
- Contact NPL **if you no longer need the item**

**PLEASE PRINT ALL INFORMATION**

**Complete as thoroughly as possible**

**Newton Library Card Required**

Today's Date: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_ Last Name: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

**Select Item Type:** Book ♦ Large Print ♦ DVD ♦ Music CD ♦ Audiobook CD ♦ Playaway

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Book Series: \_\_\_\_\_

Other information: \_\_\_\_\_

Items not found in Kansas libraries; do you want to search out-of-state? **-Yes**  **No**

Include libraries that charge? **Yes**  **No**  If yes, \$ limit? \_\_\_\_\_

**NPL USE ONLY:**  Ready-to-Order ♦  Out-of-State