

## Interlibrary Loan - Request an item **not** owned by Newton Public Library

### **FYI**

- Limit to **4 requests** at a time (includes items currently checked out)
- Welcome cards are limited to **1 request**
- Books published **in the last 6 months** cannot be requested
- Allow **at least 1 week** for items to arrive
- If NPL has not contacted you **after 1 week**, please contact NPL.
- Item is due **3 weeks after the book arrives**, regardless of when it's picked up by patron

Today's Date: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_ Last Name: \_\_\_\_\_

Library Card Number: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Circle Item Type**  Book Large Print DVD CD Playaway

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Other information: \_\_\_\_\_

If Item is not found in Kansas libraries; do you want NPL to search out-of-state?

-Yes ☐ No ☐

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